MCHENRY COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD
MEETING August 22, 2002

Chief Steve Kite, Chairman, called the McHenry County Emergency Telephone System Board to order on August 22, 2002, in room C140 in the McHenry County Government Center, at 9:05 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: Chief Kite, Chairman, Dir. Barry Valentine, Vice-Chairman, D.C. Art Weber, Chief Ken Rydberg, Officer Bob Harper, Officer Jim Molnar, Claire Kinter, and John Shay.

MEMBERS ABSENT: Chief Ken Mrozek, D.C. Joe Hallman, Commander Phil Dammeir, and Sgt. Dick Johns.

STAFF IN ATTENDANCE: Tiki Carlson, 911 Coordinator and Jamie Bauman, Admin Specialist.

VISITORS: Mary Christiansen, ALG-LITH FPD; Rich Tobiasz, Spring Grove FD; Sgt. Tom Sanders, MCSO.

ADDITIONS OR CORRECTIONS TO THE MINUTES: NONE

MOTION: by Barry Valentine, second by D.C. Weber, to accept the minutes from the July 25, 2002, meeting. All members present voted AYE. Motion passed.

CORRESPONDENCE:
  Letter from HTE regarding their "direction" of CAD V (in packet)
  Letter from SBC/Ameritech regarding their ALI display for Wireless PH2 (in packet)

TREASURER REPORT: The Treasurer's report was submitted. Balance as of July 2002, was $1,753,039.02 in the General Account.

MOTION: by John Shay, second by Barry Valentine, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: John Shay reviewed the bills.

MOTION: by John Shay, second by Barry Valentine, to pay the 290001& 290100 bills for the month of July in the amount of $33,784.38. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: None

TECHNICAL: It was discussed that a technical committee meeting was needed to discuss the options the board has regarding a wireless network. Questions need to be answered as far as which way to go, hiring a consultant, and grant possibilities. A technical committee meeting will be at Algonquin PD on Thursday September 5th, at 9:00 AM.

PERSONNEL: D.C. Weber presented to the board how Jamie will be compensated for call coverage.

- No pay to "carry the pager" or to "be on call"
- *ANSWER PAGE*: Minimum 1 hour pay to return call and resolve the situation (figured at straight time until 40 hours for the week, after 40 hours, time and ½ of hourly wage) or time spent (open of call to end of call if over 1 hour)
- *REQUIRED SITE VISIT*: Minimum 2 hours of pay if a site visit is required (figured at straight time until 40 hours for the week, after 40 hours, time and ½ of hourly wage) or time spent (leaving residence to return to residence if over 2 hours)

TRAINING: None

PSAP: SEComm has decided on a location. They will be in the existing Crystal Lake Police Department building, utilizing the main floor and basement.

MAPPING: Please remember that any new ADDRESSED plat maps need to be forwarded to the 911 office.

DISCUSSION:
1. Rich Tobiasz discussed the narrow band frequency that the fire departments in the northern part of the county are looking at. (handout in packet)
2. Captain Olson inquired about the problems with printing off of CAD V. There was a brief discussion about purchasing laser printers. Tiki will talk to Keith to find out what printer he is using and has had success with.

COORDINATOR'S REPORT: See attached.

INFORMATION ITEMS:

EXECUTIVE SESSION:

Adjournment was at 10:30 a.m., Motion by Chief Rydberg, second by Officer Harper.

The next meeting is
Thursday September 19, 2002
9:00 A.M.

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Coordinator's Report for August 22, 2002

CAD-
❖ The AS/400 was down July 30th for the system upgrade. Thank you to all for your patience with this. Unfortunately, the process took about 20 hours.

❖ There are still known problems with CAD V. And, we are still waiting on HTE for the PTF and Beta software. I spoke with Hank from HTE and he advised me that no additional agencies have received upgrades or the PTF since the HUG conference. At this point in time, they feel those testing in the BETA environment for the past few months are "fairly stable". They currently only have 1 multi agency testing, the other 3 are single agency. We are currently on the list for BETA testing mid September. I am very aware there are agencies experiencing problems with CAD V and printing, however, at this point in time there is nothing else that can be done. We were aware there were some "issues" with CAD V, however, it was decided to proceed anyway.

❖ Again, PLEASE be aware that if you are in CAD V and the gateway crashes, DO NOT try to log into CAD IV. Due to an IP issue, the gateways are NOT redundant and you have a very good chance of loosing a call. Notify the 911 office as soon as you notice the gateway problem, and please allow us to verify there are not any lost calls prior to resuming dispatching in CAD. If you are experiencing problems and the gateway is NOT down, please do a COMPLETE SHUTDOWN not restart of your computer. If you continue to have problems after that please contact the 911 office.

PSAP/911-
❖ Just a reminder, please make sure that your agency is checking the 911 printer on a regular basis to verify the paper is not jammed, that the paper has not run out, and that the printer is on line and ready. We ran into a situation with one agency where the printer was off line since April and caused programs in the 911 ALI Controller to shut down. It has been a while since we've run into this. There should be TWO green lights illuminated on the front. "Power and Ready".

WIRELESS-
None

CORRESPONDENCE-
Letter from HTE regarding their "direction" of CAD V
Letter from SBC/Ameritech regarding their ALI display for Wireless PH2

MISCELLANOUS INFORMATION-
None

911 Surcharge Information- This information is reported in the Treasurer's report.